



The Corporation of the
Township of Manitouwadge

Manitouwadge Recreation Trails Advisory Committee
Inaugural
Monday, April 15, 2024
6:00 PM in the Council Chambers

MINUTES

PRESENT: Councilor Coady Keough
Joel Gareau
Dave Arola
Terry Desjardins
Thomas Chartrand
Katie Law

STAFF: Trish Boileau, Director of Community Services
Brad Law, Ski Hill Supervisor
Nicole Skinner, Recreation and Clubhouse Assistant

PUBLIC: 0

REGRETS: Angela Kruger

01 CALL TO ORDER, WELCOME & INTRODUCTIONS - Coady Keough

Coady Keough opened the meeting and welcomed everyone to the first meeting.

MOTION TO OPEN at 6:12 pm

Moved by: Katie Law

Seconded by: Dave Arola

All in Favor

02 DECLARE CONFLICTS OF INTEREST

None

03 APPROVAL OF AGENDA

MOTION TO APPROVE

Moved by: Katie Law

Seconded by: Thomas Chartrand

04 REVIEW OF DOCUMENTS:

This agenda was emailed to members for review.

- a. Manitouwadge Recreation Trails Advisory Committee – Terms of Reference
- b. Municipal Code of Conduct for Council and Committee Members
- c. Municipal Procedural Bylaw
- d. 2021 Multi-Use Trails Plan
- e. Workplace Violence, Harassment Prevention Policy
- f. Respectful Behaviour Policy
- g. Social Media Policy
- h. Various Acts, Regulations and Entities that govern Municipalities
 - i. [Municipal Act](#)
 - ii. [Municipal Conflict of Interest Act](#)
 - iii. [Municipal Freedom of Information and Protection of Privacy Act](#)
 - iv. [Accessible Customer Services Act](#)

The members had no questions regarding any of the documents provided. All members signed an Acknowledgement Form for the Code of Conduct - Council and Committees of Council, and the Workplace Violence/Harassment Policy.

05 ELECTION OF CHAIR & CO-CHAIR**01 Election of Chair and Co-Chair from Community Members**

- Joel Gareau- Chair
- Dave Arola- Vice Chair

Staff discussed the options with the members regarding the election of Chair and Vice Chair. Members were in favour of the Chair and Vice Chair Model.

Nominations were opened; all members put forward Joel Gareau and Dave Arola as Chair and Vice Chair respectively.

MOTION TO APPOINT JOEL GAREAU AS CHAIR OF THE RECREATION TRAILS ADVISORY COMMITTEE:

Moved by: Terry Desjardins

Seconded by: Thomas Chartrand

ALL IN FAVOUR

MOTION TO APPOINT DAVE AROLA AS VICE CHAIR OF THE RECREATION TRAILS ADVISORY COMMITTEE:

Moved by: Katie Law

Seconded by: Joel Gareau

ALL IN FAVOUR

06 BUSINESS

01 Manitouwadge Trails Advisory Committee Overview – Chair

Brad Law, Ski Hill Supervisor – provided an overview of the committee process and outlined forthcoming tasks for upcoming trails.

02 Draft 2024 Work Plan (Terms of Reference, Sec. 3(c))

A draft working plan has been initiated. Three priority trails were identified as being the focus of work for the 2024 season. Included in the working plan (attached) is a high level break down of what work is required for each trail system. A list of equipment that will need to be purchased in order to complete the work is also included in the working plan.

07 NEXT MEETING DATE

Thursday, May 13 at 6:00 pm.

08 ADJOURNMENT

MOTION TO ADJOURN at 7:58 pm
Moved by: Thomas Chartrand
Seconded by: Terry Desjardins