



# MANITOUWADGE FIRE DEPARTMENT

1 Mississauga Road  
Manitouwadge, ON P0T 2C0  
(807) 826-3227

## APPLICATION FOR MEMBERSHIP

The information collected in this application of membership is done under the authority of Section 29(2) of the Municipal Freedom of Information and Protection of Privacy Act, for the purpose of assessing eligibility for membership. Any inquiries concerning the collection and use of this information should be referred to the Municipal Clerk, 1 Mississauga Drive, Manitouwadge, Ontario, P0T 2C0, (807) 826-3227

FULL NAME

ADDRESS

P.O. BOX

POSTAL CODE

HOME PHONE

WORK PHONE

EMPLOYER

SUPERVISOR

CAN YOU BE CALLED AWAY FROM WORK FOR EMERGENCY DUTIES?  YES  NO

ARE YOU REQUIRED TO WORK SHIFTS?  YES  NO

DO YOU BELIEVE YOU ARE PHYSICALLY FIT TO PERFORM THE DUTIES OF A FIREFIGHTER?  YES  NO

DRIVERS LICENCE NUMBER

CLASS

List previous experience in firefighting, first aid, or any special training you have received:

EDUCATION (High School, Post Secondary)

**LIST TWO PERSONAL REFERENCES:**

FULL NAME

PHONE NUMBER

Company

FULL NAME

PHONE NUMBER

Company

**Indicate your reasons for applying to join this department:**

**If accepted, you will be placed on probation, during this period you will be expected to attend training and do home study on firefighting subjects. You will be tested from time to time, and if your tests indicate that you are unable or unwilling to perform as required by department policy, you will be dismissed.**

**I have read and understand the requirements for membership in the Manitowadge Fire Department.**

**I certify the statements made are accurate, to the best of my knowledge.**

Applicant Signature

Date

I \_\_\_\_\_, authorize the Township of Manitowadge to contact the person or organization listed above for the purpose of obtaining reference information including information contained in my personal file and such person or organization is authorized to disclose such information. This authorization is in compliance with Subsection 32(b) of the Municipal Freedom of Information and Protection of Privacy Act.

Applicant Signature

Date

# CERTIFICATE OF HEALTH

I have examined \_\_\_\_\_ today.  
(Name of Applicant)

I find this person to be in \_\_\_\_\_ general health.  
(Circle appropriate item)

In my opinion, this person is \_\_\_\_\_ to perform the duties of a municipal firefighter.  
(Circle appropriate item)

\_\_\_\_\_

Physician Signature

\_\_\_\_\_

Date

**NOTE: CORPORATION OF THE TOWNSHIP OF MANITOUWADGE, 1 MISSISSAUGA DRIVE, MANITOUWADGE, ON P0T 2C0  
FOR FILING**

**STANDARD OPERATING RECRUITMENT POLICY  
FOR THE  
MANITOUWADGE FIRE DEPARTMENT**

**Qualification Criteria:**

Minimum age 18 years  
Physically fit  
Have successfully completed at least grade 12 or equivalent  
Hold a valid Ontario Drivers Licence  
Class "DZ" drivers licence preferred  
Willing to abide by rules and policies outlined by the MFD  
Criminal Background Check required

Prior to being considered for appointment to the force, applicants may be asked to perform practical exercise established by the Fire Chief involving any of all of the following:

- a) Ladder exercise
- b) Hose handling exercise
- c) Apparatus driving
- d) Other firefighting duties

**Recruitment Procedure:**

- a) Advertising Process:  
When needed and in order to attract the best possible candidates as future firefighters, the Fire Department will place an advertisement in the local newspaper.
- b) Application Review:  
The Chief with the intention of short-listing the application for interviews will undertake the application review process. References will be checked. All applications will be kept on file for one year. Unsuccessful applicants will be notified.
- c) Interview Process:  
The Chief and possibly the Deputy Chief will conduct the interview process. It will involve questions to be directed to the applicant. It will also provide any additional information the applicant may have regarding the Manitouwadge Fire Department.
- d) Practical Exercise:  
A practical exercise process may be required and shall be conducted by the Chief. This process will involve pre-arranged exercises covering any or all of the following:
  - a. Ladders exercise
  - b. Hose handling exercise
  - c. Apparatus driving
  - d. Other firefighting duties
- e) Selection Process:  
After reviewing all aspects of the applicant and a certificate of health being signed by a physician, the final selection will be made. The Chief's recommendation will then be forwarded to Council for appointment.